

PUBLIC ANNOUNCEMENT

The Board of Commissioners of Seneca County, Ohio in anticipation of receiving federal assistance under the 2021 Airport Improvement Program (AIP), is inviting professional aviation consulting firms to submit a statement of qualifications for providing general planning, engineering design and related construction engineering services. The Engineering Services required are related to needed improvements at the Seneca County Airport. All contracted work must be performed and completed in accordance with applicable Federal Aviation Administration requirements.

Engineering Services requested are to be performed for the Seneca County Airport and it is anticipated to include the following improvements during the next five years:

1. Airfield Drainage Improvement
2. Land Acquisition (Parcel 6)
3. Tree Clearing & Demo (Parcel 6)
4. Land Acquisition (Parcel W)
5. Tree Clearing and Demo (Parcel W)

Submission Requirements and Consultant Selection Criteria

Four (4) copies of qualifications statement, including a letter of interest shall be submitted in 8 1/2" x 11" bound format containing no more than 20 pages not including separation or index pages or cover sheet. The statements shall contain the following information and in the order listed below. Further the selection will be base, in part, on the guidelines set forth in the DOT-FAA Advisory Circular No. 150/5100-14E (Architectural, Engineering and Planning Consultant Services for Airport Grant Projects) and the following criteria:

Transmittal Letter

The firm's recent experience in airport projects comparable to the proposed project.

The professional background, caliber and qualifications of the firm's key personnel, i.e., those who will be in charge of the work.

The firm's demonstrated understanding of the project's potential problems and the sponsor's special concerns.

The firm's demonstrated ability and capacity to meet schedules and deadlines.

The degree of interest, shown by the firm, in undertaking the project.

The firm's current workload.

Quality of projects previously undertaken by the firm.

The firm's familiarity with Seneca County Airport.

Proximity of project site to the firm's office where the majority of the work will be done.

The firm's method to achieve the Disadvantaged Business Enterprise (DBE) participation goal of 10 percent.

The qualification statements (4 copies) shall be received by the Seneca County Commissioners, 111 Madison Street, Tiffin, Ohio 44883 no later than October 22, 2020 at 10:30 a.m.

The Seneca County Board of Commissioners reserves the right to accept or reject any or all Requests for Qualifications (RFQ) responses without further action. Questions concerning the RFQ shall be submitted in writing to:

Seneca County Commissioners
111 Madison Street
Tiffin, Ohio 44883