

**APPLICATION**

**FOR USE OF COURTHOUSE SQUARE**

(Applicant must read the attached Rules and Regulations before completing application)

Name of Responsible Organization or Name(s) of Citizens Requesting Use: \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Email \_\_\_\_\_

Authorized Agent of Responsible Organization \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Proposed Use of Courthouse Square (be specific) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Proposed Use \_\_\_\_\_ Time (Start) \_\_\_\_\_ (Stop) \_\_\_\_\_

Nature of Display, Structure or Use \_\_\_\_\_

\_\_\_\_\_

Other Important Facts \_\_\_\_\_

Approximate Number of Participants \_\_\_\_\_

Contact Person for Reservation for Usage of the Courthouse Square is:

**Administrator  
Seneca County Commissioners  
111 Madison Street  
Tiffin, Ohio 44883  
419-447-4550**

Applicant HEREBY certifies that the proposed use of the Courthouse Square will be in conformance with the Tiffin Municipal Code and with all other laws and with the Seneca County Commissioners' rules and regulations governing the use of the Courthouse Square and that the information provided on this application is true and accurate. The applicant hereby indemnifies and holds harmless Seneca County, Seneca County Commissioners, its agents and its employees from any and all liability and damages arising from or occurring from the activity, event or use of the Courthouse Square.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Submit COMPLETED APPLICATION TO:

**Seneca County Commissioners**  
**Attn: Administrator**  
**111 Madison Street**  
**Tiffin, Ohio 44883**  
**419-447-4550**  
**swilson@senecacountyohio.gov**

When approved and signed by the County Administrator, this application becomes a valid permit for the use of the Courthouse Square.

THIS PERMIT MUST BE KEPT ON THE PERSON OF THE AUTHORIZED AGENT WHO SHALL AT ALL TIMES BE PRESENT, DURING TIME OF EVENT AND SHOWN UPON REQUEST TO AUTHORIZED COUNTY PERSONNEL.



Permit is GRANTED subject to the following requirements: \_\_\_\_\_



Permit is DENIED for the following reasons: \_\_\_\_\_

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

Courthouse Square use:

- Approved     Disapproved     No Comment

\_\_\_\_\_  
Judge Michael P. Kelbley

\_\_\_\_\_  
Date

- Approved     Disapproved     No Comment

\_\_\_\_\_  
Judge Steve C. Shuff

\_\_\_\_\_  
Date

- Security     N/A

\_\_\_\_\_  
Sheriff Fredrick Stevens

\_\_\_\_\_  
Date